

## Guidelines for Documents Submission **OpenTox** Conference Speakers

In preparing the needed documents for submission, the invited speakers should prepare and submit the documents according to the following guidance:

**Speaker biography** - contains background and interests, written as text in third person Format: word, rtf, txt or pdf

Dimension: ~250 words

**Speaker picture** - portrait

Format: jpg, jpeg

Minimum Dimensions: 250px for height, 300px for width

**Speaker abstract of presentation** - overview of what presentation will contain and aim to achieve

Format: word, pdf or ppt document

The abstract should be no longer than 2000 characters (without space characters);

Please ensure complete listing and correct order of all (co-)authors, correct formatting and grammar. Accepted abstracts will be printed and published as they have been submitted.

Changes are not possible anymore after the deadline.